

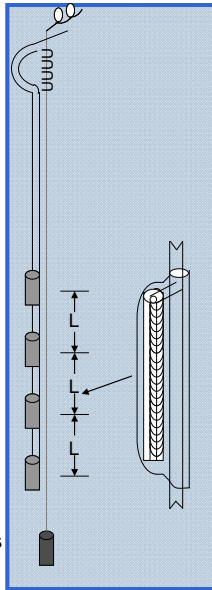
## TECHNICAL WRITING, EDITING, GRAPHICS AND PUBLISHING

### WRITING:

- ◆ Develop original manuscripts from scientific and engineering source material, staff interviews and hands-on experience.

### EDITING:

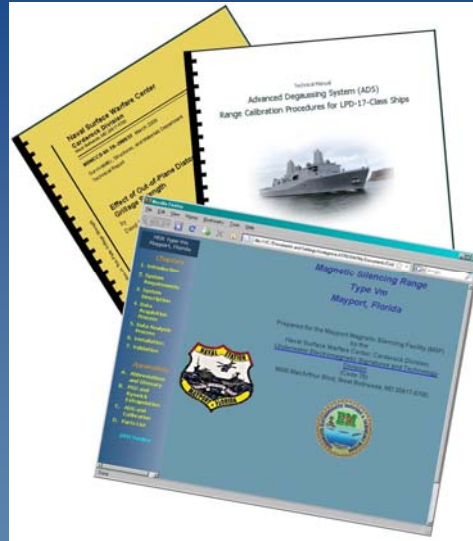
- ◆ Review documents for grammar, punctuation, spelling and usage.
- ◆ Recommend improvements in clarity, content and organization.
- ◆ Apply subject matter knowledge to flag apparent technical omissions or inconsistencies.
- ◆ Reformat draft material to Government and industry standards.



### GRAPHIC DESIGN:

- ◆ Use a variety of vector and bitmap computer applications to create new illustrations or modify existing material for publication.
- ◆ Apply substantial subject matter knowledge to ensure illustrations effectively support the written words.

## Electronic and Traditional Paper Reports and Manuals



## GOVERNMENT REGULATIONS AND GUIDELINES.

ATR keeps abreast of Federal, DoD, and Navy regulations and guidelines related to publication of Government documents. Our extensive knowledge is reflected in the ATR-maintained *Report Builder*, a comprehensive, browser-based publication guide in wide use by the U.S. Navy

## ELECTRONIC PUBLISHING

- ◆ Develop hybrid documents optimized for both electronic and traditional paper formats.
- ◆ Convert completed documents to bookmarked, visually optimized PDF format.
- ◆ Develop electronic libraries and databases.

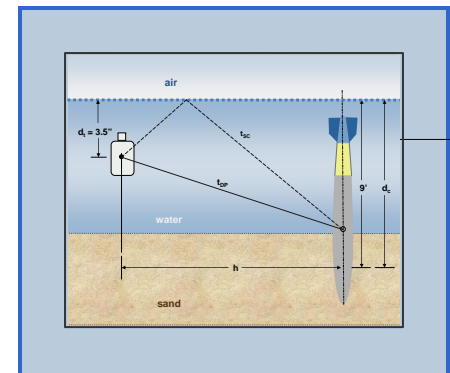
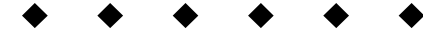
## PUBLICATION MANAGEMENT

- ◆ Provide file conversion services.
- ◆ Provide complete, organizational management of the publication process – start to finish.
- ◆ Maintain programmatic awareness of the customer's work and prioritize publication tasks.

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## THE STAFF:

The ATR Publications Branch is staffed by seasoned professionals having extensive backgrounds in documentation provided for Government and private industry. Their experience covers a wide gamut of publication types. Each member brings knowledge, skills and a productive work ethic to the table. Each is focused on developing a positive working relationship with the customer.



## MISSION STATEMENT



The goal of ATR's Writing Team is to provide the customer with clear and concise technical documentation in a timely manner. Our team of professionals is able to produce clarity out of complexity. We are committed to the highest standards of documentation products.



## CORE CAPABILITY



ATR has provided technical publication services for over twenty years. This area is growing and ATR currently provides a full range of technical writing, editing, graphics and publishing services to the Naval Surface Warfare Center (NSWC), Carderock and Indian Head Divisions. Publication types include engineering and scientific reports, technical manuals, journal articles, conference papers, and various program-related documents.



TECHNICAL WRITING, EDITING,  
GRAPHICS, AND PUBLISHING



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TECHNICAL WRITING, EDITING,  
GRAPHICS, AND PUBLISHING

DOCUMENTATION  
SERVICES



40 YEARS OF ENGINEERING  
EXCELLENCE